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| **DAG LogoDAGA TRAINING COURSE BOOKING FORM** |
| **Course Title** | Road Safety Audit Foundation |
| **Date** | 22,23,24 April & 23,24,25 September 2024 (minimum of 10 delegates)\* |
| **Duration** | 3 Days, 9.30am to 4.30pm each day |
| **Location** | The Royal Automobile Club London (or similar London location) |
| **Course Fee** | £1095 plus VAT |

*\*Check with DAGA 6 weeks before course start date*

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| **DELEGATE INFORMATION (Complete scan and return to dgrahamenquiries@aol.com)** |
| **Name** |  |
| **Organisation** |  |
| **Address** |  |
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| **Email Address** |  |
| **Telephone Number** |  |
| **Dietary requirements****(If yes please specify)** | Yes ☐ No ☐ |
| **Disability requirements****(If yes please specify)** | Yes ☐ No ☐ |

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| **INVOICING DETAILS (IF DIFFERENT FROM ABOVE)**  |
| **Organisation** |  |
| **Invoicing Address** |  |
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| **Purchase Order (PO) No**  |  |
| **Copy of PO Supplied** | Yes ☐ No ☐ To Follow ☐ |
| **\*I confirm that I have read the terms and conditions (below) Please tick Box ☐** |

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| **TERMS AND CONDITIONS\*** |
| **Payment Method**Once we have received the minimum 10 bookings to allow the course to go ahead our invoice will be issued accordingly in accordance with the instructions given to DAGA abovePayment can be made either by cheque or by BACS. Please note that DAGA are unable to accept credit/debit card payments**Payment Terms**Our payment terms are strictly 30 days from the date of our invoice. DAGA reserve the right to charge interest for late payment in accordance with the Late payment of Commercial Debts Regulations 2002**Course Fees**Prices for Course fees exclude VAT which will be charged at UK or the local rate. Additionally, they do not include travel or accommodation.**Cancellations**Cancellation of a course booking can be made either by email or by telephone. DAGA request that telephone cancellations are subsequently confirmed in writing. Cancellation fees will be charged at the following rates:15-30 days’ notice (50%of course fee) Less than 15 days’ notice (100% of course fee) |